

MEETING MINUTES

Present: Marjorie Galen, presiding; Kris Haberman, Kathryn Shattuck Papay, Erica Lockwood, Yvonna Kopacz, and Maria Gagliardi, recording.

Marjorie called the meeting to order at 7:03pm

Kris moved and Yvonna seconded the motion to approve the minutes from the board meeting on April 12, 2023. All in favor.

LIBRARIAN'S REPORT

- Personnel Update: Diana Colgan resigned as our Youth Services Librarian in May. Jennifer Rolenz will start as the Youth Services Librarian on July 3, 2023.
- **Kathryn moved and Erica seconded the updated versions of the Vacation Time Off Policy and the Sick Pay Policy as presented. All in favor.**
- The board agreed to participate in a joint trustee training at the 76 House with the other 4 South Orangetown libraries' trustees on Finances with an emphasis on School District Referendum Funding.

BUILDING REPORT

- Elevator telephone: We reinstated a dedicated line from Optimum. The phone is working and we passed our elevator and building inspection.
- The sump pump in the crawl space is leaking. Plumber was called today.
- **Kathryn moved and Kris seconded the motion to approve the proposal from Fesco Fence to install fencing on the North and West side of the parking lot for \$13,000 and the proposal from Swarc Construction to fix the flashing and recoat the flat portion of the roof for \$3,400. All in favor.**

FINANCIAL REPORT

- Operating Budget: Maria reported that the money saved from not having a full time Youth Services Librarian in place for the year was offset by the fact that we did not ask for an increase in funding from the School District Referendum as originally planned.

OLD BUSINESS

- Building Projects: The trustees briefly discussed ideas for the Children's Room, Historic Storage, Bathroom. Mike Esmay is working on sketches for a bay window in the Children's Room. It is unlikely that we will have any quotes to apply for construction aid in this cycle.
- Springfest Recap – May 20, 2023 We netted \$2,000 on the postcards and \$1,250 on the Fritz Krieger paintings.

- Diana Green is holding a library benefit by putting on a Shakespeare play at the Palisades Presbyterian Church on June 16 & 17
- Chartered Service Area Update – no report
- Debit Card Policy – no report

NEW BUSINESS

- The board agreed to investigate the Sale of the Vinegar Bible
- Sexual Harassment Prevention Training for Trustees – a power point will be shared by Maria via email.
- Yvonna and Brett Wright will host Farm Day again this year on Sunday, October 8.

Yvonna moved and Marjorie seconded to adjourn at 8:05pm.