

MEETING MINUTES

PRESENT: Paul Riccobono, presiding; Marty Nealon, Kathryn Shattuck, Kris Haberman, Sarah Buterbaugh, & Maria Gagliardi, recording

EXCUSED: Marjorie Galen, Yvonna Kopacz

GUEST: Brett Wright

Paul called the meeting to order at 8:01 pm

Paul moved to approve the meeting minutes from the September 14 meeting and Sarah seconded. All in favor.

LIBRARIAN'S REPORT (Maria):

Personnel update – Maria hired Lauren Anastasio who will begin on November 7. Paul informed the board that Lauren is his sister-in-law. Paul had no part in the hiring process. Kate Foster, Youth Services Librarian, tendered her resignation. Her last day is October 11. The position has been posted.

FARM DAY RECAP (Brett Wright):

Brett gave a recap of the financial details known to date. It looks like the event grossed at least \$16,000. Expenses need to be itemized. There were 120 tickets sold to the evening dinner. Everyone agreed the event was a great success and congratulated and thanked Brett and Yvonna for their hard work and generosity. The board would like to thank the community and the vendors with a letter.

FINANCIAL REPORT

Operating Budget Report – things continue to be on schedule.

Summary Report of Restricted Funds – only an increase of \$300 in the Friends account

Bonuses for Maria Gagliardi and Emily Nevill – The board approved \$1,000 bonus each for Maria Gagliardi and Emily Nevill in appreciation for the extra workload they took on while searching for replacements for the full time circulation clerk and youth librarian. Motion by Paul Riccobono and seconded by Kathryn Shattuck. All in favor.

BUILDING REPORT

Water Pressure Valve – the board meeting was postponed from 7:00 pm to 8:00 pm because the water pressure valve was broken. Paul Riccobono was able to fix it.

Michael Esmay and his assistant Sylvia took measurements and have created drawings for the existing building. Michael plans to have something to share at the December meeting.

Building Inspection Certification is pending repairs to drywall in the elevator shaft ceiling.

The Nextamp solar farm is online.

The Security Alarm System had issues when we changed the phone lines from Optimum to Verizon but they have been worked out.

OLD BUSINESS

Chartered Service Area Update – no report

Debit Card Policy – no report

Proposal to Restore Portrait of Lydia Lawrence – Lou Solerno inspected the painting and agreed a restoration was necessary. He offered to underwrite the restoration and would coordinate the work with one of his regular studios.

RCLS Budget – Sara Buterbaugh moved to not accept the RCLS 2023 Budget. Paul seconded. All in favor.

NEW BUSINESS

Nominating Committee – The nominating committee will be made up of Marjorie Galen, Kathryn Shattuck, and Marty Nealon.

Motion to Adjourn at 8:15 pm by Kathryn and seconded by Kris. All in favor