

Circulation Rules

March 2022

Needed To Join:

- 1 Photo ID with current address for residents of Palisades and Sparkill. PO Box is not sufficient. (Or driver's license w/ previous address plus utility/phone bill, bank statement, pay stub or lease with present address)
- 2 Fill out registration card, sign back & indicate email preference.
- 3 Library card set is mailed. Replacement cards are give to patron.
- 4 Patron may take out three (3) items on the first day.

NO FEE THE FIRST TIME THE LIBRARY CARD IS REPLACED. \$3 FOR ADDITIONAL CARDS.

Out of State yearly fee \$360 – one card set per family, access to all RCLS libraries

Out of State yearly fee \$180 – Palisades Library only, local access

THE PALISADES FREE LIBRARY IS FINE FREE FOR ALL MATERIALS CHECKED OUT AT OUR

LIBRARY

Materials, Limits,

New Adult & YA Books	14 days, 1 renewal	
New Adult & YA Local Only	21 days, 1 renewal/no holds (max 2)	
Adult Books	28 days, 1 renewal	
YA & Juvenile Books	28 days, 1 renewal	
Periodicals	7 days, 1 renewal	
New DVDs (max 5)	3 nights/4 days, local holds, no renewals	
Adult DVDs	7 days, 1 renewal	
Doc/Foreign DVD	7 days, 1 renewal	
YA DVDs	7 days, 1 renewal	
TV Series (max 3)	14 days, 1 renewal	
Juvenile DVDs	7 days, 1 renewal	
New Books on CD (max 4)	14 days, 1 renewal	
Books on CD	28 days, 1 renewal	
Museum Pass (max 1)	7 days, no renewal	
Nook* (max 1, \$99 replace)	21 days, 1 renewal	(Palisades patrons only)
Puzzle (max 1)	28 days, 1 renewal/no holds	

Copies/Prints (letter/legal): \$.10/pg black/ \$.25/pg color; (11x17): \$.20/pg black, \$.50/pg color; double sided 2x cost

Faxing: \$.20 to send (incl cover), \$.10 per page for received fax.

NO processing charges for lost items.

We do not accept replacements for lost books. Patrons must pay for the cost of replacement.