

MINUTES

PRESENT: Marjorie Galen, presiding, Suzanna Frosch, Jennifer Citrolo, Natalie Barak, Christopher Keywork, Beverly Warwick, John Guzewich, Margaret Cook, Matt Miller, Maria Gagliardi, Debbie Firestone recording

Marjorie called the meeting to order at 7:35 pm.

Beverly moved to approve the minutes from the June 14th meeting, Suzanna seconded. All in favor.

Librarian Report: Presented by Maria.

- Very popular children's program Crazy 8s Math Club – up to 15 children, will most likely do another in the series as children were on the waiting list
- Little Known Films: Shall We Kiss scheduled for 10/14
- Relaxation Through Meditation scheduled for 10/23
- Talk on Book "Beyond the Comma" by Rev. Robert Chase, previous Palisades Presbyterian Pastor. Discussion of moments when life seems to change. Scheduled for 10/25.
- Lynn Sykes would like to schedule a book talk at the Community Center on his new book.
- New Friends Group to meet on 10/18 for the first time.
- RCLS published the 2016 statistics which showed that only 18 out of 47 libraries had an increase in both circulation and attendance. Palisades Library was one of the 18. Only once in the past 10 years did we have a higher circulation, which was 2013.
- There will be a November issue of our new paper newsletter.

Financial Report: Christopher reviewed our operating budget status.

- Discussed refund received from unemployment insurance payment. No motions were made regarding purchase of First Nonprofit Group's Unemployment Insurance. Maria to contact them with questions:
 - Can a high accrued balance be reduced/removed at any time?
 - What if all the money in the account is used?
 - What are the limits and deductibles of the policy?
- Restricted accounts were reviewed, only change was in Symposia account, which did earn a little money from Sulome Anderson event.
- **Christopher moved to approve the purchase of 1 laptop for staff and 3 computers for public and a new barcode scanner in the amount of \$3,000. Margaret seconded. All in favor.**
- Chris brought up the pending electrical work as it relates to finances. Henel Contracting submitted 3 proposals for the electrical work, which Maria reviewed.
- **Natalie moved to approve Option B of the Henel Contract Proposal in the amount of \$11,955. Jen seconded. All in favor.**

Old Business

Building Committee: John reviewed building status.

- Tree service is complete.
- John will clean the gutters again once the leaves come down.

Symposia Committee: Marjorie presented

- Sulome Anderson was a success.
- Daniel Goleman is in contact and working out a date toward the end of the year.
- Lynn Sykes has a new book coming out and we will host an event at the Community Center.

Nominating Committee: Sarah Buterbaugh will be the 2018 Trustee candidate. John will get a bio from her for December.

New Business:

- **Jen moved to approve the 2018-2022 ANSER Agreement. John seconded. All in favor.**
- **Beverly moved to approve the 2018 RCLS Budget. John seconded. All in favor.**
- Annual Meeting Planning: (Sunday, December 3rd at 2:00pm)
 - Chose Hudson Valley Historic Haunts Discussion by Linda Zimmerman
 - Light finger food from 9W Market and wine
 - Will show children's movie with volunteer present
 - Mention of Friends Group will be made
 - Postcards will be sent

Next meeting date is Wednesday, December 13, 2017.

Motion to adjourn made at 8:30 pm by Matt and seconded by Marjorie. All in favor.