

MINUTES

PRESENT: Marjorie Galen, presiding, Suzanna Frosch, Jennifer Citrolo, Natalie Barak, Christopher Keywork, Maria Gagliardi, Debbie Firestone recording

EXCUSED: Beverly Warwick, John Guzewich, Margaret Cook, Matt Miller

Marjorie called the meeting to order at 7:51 pm.

Jen moved to approve the minutes from the June 14th meeting, Suzanna seconded. All in favor.

Librarian Report: Presented by Maria. Copy attached.

- The RCLS Honorable Mention for Adult Programs Award for 2017 went to the Artists Way Meet Up and Anya Berg. She will attend the RCLS Annual Meeting and have a display on hand.
- Programs in general have done well over the summer.
- New artist exhibit will open on October 1st. *Inspiration from the Past: Acrylic on canvas painting by Carol Luckhardt.*
- TZ Thrift Shop profit share saw an increase due to increased volunteer hours.
- New Friends Group to meet in October.
- Looking at new elevator company contracts.
- New Insurance agency – Binder Agency with Ian Prastien as our agent.

Financial Report: Christopher Keywork reviewed and indicated we would be requesting the same budget amount from the town as 2016.

- Refund from unemployment insurance payments was received. No motions were made regarding this money. Maria will contact insurance agent regarding catastrophic events and wage coverage.
- **Christopher moved to approve the 2016 IRS Form 990. Jen seconded. All in favor.**
- **Christopher moved to approve the 2016 audit. Jen seconded. All in favor.**

Old Business

Building Committee: Maria reviewed building status.

- Electrical service – we will wait for 2 quotes from electrician then revisit the issue.
- Outdoor Lighting – may need to be updated as what is present is not really having much of a positive impact on the parking lot, as a couple of the lights are out.
- Stonework is complete.
- Tree service to come soon.

Symposia Committee: Marjorie presented – Sulome Anderson is coming soon! Front page nice newspaper article, will be sending out eblast on event only.

Scheduled committee meeting to discuss future events.

Exhibits Policy – Motions, made by Suzanna, seconded by Christopher. All in favor.

- **The \$25 fee will be waived for non-profit organizations who wish to display, but not sell, posters or art work.**
- **The artist must submit an insurance rider if he or she wishes to serve alcohol at an opening reception**

Collection Development Policy presented by Maria – something every library should have.

- **Natalie moved to adopt the Collection Development Policy as presented. Jen seconded. All in favor.**

Annual Meeting Date was set as Sunday, December 3rd at 2:00pm.

Nominating Committee Meeting (Marjorie, Maria, Jen and John) meeting scheduled for September 25th at 4:30pm.

Next meeting date is Wednesday, October 11, 2017.

Motion to adjourn made at 8:53 pm by Jen and seconded by Suzanna. All in favor.

Librarian's Report

Programs

- Congratulations to Anya Berg for her program The Artists Way Meet Up. It received the RCLS Honorable Mention for Adult Programs of 2017. Anya will attend the RCLS Annual meeting with a display on the program.
- French Language Meet Up was very successful and will continue to meet biweekly.
- In September we are starting a Bee Keeping Meet Up that will meet bi-monthly.
- Little Known Films will no longer appear in the 10964 newsletter but Tom Mazziotti will continue to select films for the library to show.
- The Outdoor Movie was a hit. 40 people enjoyed *The Neverending Story* in our parking lot.
- Summer Reading saw a large increase in registrants. Last year there were 34 and this year there were 95. New this year was a program for preschoolers.
- Olivia Steger is running the Alpha Computer club again this fall. The program will focus on building websites.
- We are starting a Bedtime Math's Crazy 8 club for K-2 where kids will build stuff, run and jump, make a mess and have a blast while learning math in a whole new way.
- The next art exhibit opens October 1: *Inspiration from the Past: Acrylic on canvas paintings by Carol Luckhardt*

Tappan Zee Thrift Shop

Our volunteer hours at the TZ Thrift shop jumped from 90 to 132. We had the second highest number of hours out of 11 groups. We received a 4th quarter check of \$723. Our letter from the shop reads *"We are delighted with Debbie Firestone's effort – and success – at recruiting new volunteers!"*

Friends Group

We will meet in October to discuss forming a group and the group's focus.

Paper Newsletter

- 4 color Library Paper Newsletter mailed to Palisades and Sparkill residents
- Will cost \$310 for printing and \$104 for mailing

New Insurance Agency

We have switched from Eidman Agency to Binder Agency with Ian Prastien as our agent. We are keeping our policy with Utica because it is the best insurance for the price.

Elevator Contract

We have cancelled our contract with ThyssenKrupp which ends 12/31/2017. We have quotes from 3 other companies and will sign with one soon.