

## MEETING MINUTES

PRESENT: Marjorie Galen, presiding, Suzanna Frosch, John Guzewich, Chirstopher Keywork, Jennifer Citrolo, Beverly Warwick, Maria Gagliardi, Debbie Firestone recording

EXCUSED: Margaret Cook, Sarah Buterbaugh, Natalie Barak

Marjorie called the meeting to order at 7:36pm

**Jennifer moved to approve the minutes from the 9/13/18 meeting, Beverly seconded. All in favor.**

Marjorie began with a review of all she had learned regarding consolidating the South Orangetown Libraries. Much discussion ensued.

Orangeburg and Tappan together requested that rather than do a feasibility study, we agree to set aside \$5,000 to move forward with the consolidation process, which they felt would answer as many questions as a study and ultimately cost less.

**Jennifer moved to rescind the motion made at the 9/13/18 meeting to hire a consultant to study the feasibility of a consolidated special district library with regards to the finances, operations, and likelihood of legislation being signed by the governor. Beverly seconded. All in favor.**

Main concerns to be addressed, prior to setting aside any more funds toward the process are:

- Getting some kind of information with regard to how the Governor may treat the consolidation legislation. Ellen Jaffe may be able to help toward that end.
- Having a meeting with all libraries (including Blauvelt) and the Town Board to get direct answers with regard to their expectations, support of this process and also where they stand should the effort fail through the Governor's office.

**Beverly moved to approve funds for lawyer fees incurred to date with regard to the Consolidation process, up to \$1,000. Suzanna seconded. All in favor.**

Maria showed a sample of a plaque she would like to have installed in the elevator in memory of Johanna Lo.

### Committee Reports

Building Committee: John reviewed building status.

- We are waiting on a proposal from the owner of our current HVAC company, Bi-State. Upon review, he felt the engineer's specification was significantly more equipment than was needed. He will be making an alternate proposal.

- We sent a letter to the Historic Board asking for their support in our request to have the electrical panels remain in the basement rather than have them relocated to the outside of the building as O & R is requiring.

Financial Report:

Chris reviewed the financial and restricted accounts and indicated all was on track.

**Beverly moved to accept the treasurer's report. John seconded. All in favor.**

New Business

**Christopher moved to accept the 2019 RCLS Annual Budget. Suzanna seconded. All in favor.**

Maria presented a Sexual Harassment policy that was drafted by lawyers working for RCLS. There are new regulations and the policy must be updated as per the new law. There must also be staff and trustee training that will need to be instituted.

**Marjorie moved to adopt the Sexual Harassment Policy. Jennifer seconded. All in favor.**

Maria made note that the next meeting is the Annual Meeting. There is no speaker and no new trustees coming on board, but we will still need the regular quorum of five trustees.

The meeting adjourned at 9:20 pm.

Next meeting is scheduled for Thursday December 13<sup>th</sup> at 7:30pm.