

## MEETING MINUTES

PRESENT: Marjorie Galen, presiding, Suzanna Frosch, John Guzewich, Jennifer Citrolo, Beverly Warwick, Margaret Cook, Sarah Buterbaugh, Natalie Barak, Maria Gagliardi, Debbie Firestone recording

EXCUSED: Christopher Keywork

Marjorie called the meeting to order at 7:35pm

Jennifer noted a typo in the 6/14/18 minutes on the second page under South Orangetown Library Consolidation: the word "memberss" in the last sentence should be "members".

**Jennifer moved to approve the minutes from the 6/14/18 meeting, John seconded. All in favor.**

Margaret joined the meeting at 7:40pm

Marjorie began with discussing the Consolidating South Orangetown Libraries. Maria reviewed documents that had been forwarded to the board and much discussion ensued.

**Natalie moved to hire a consultant to study the feasibility of a consolidated special district library with regards to the finances, operations, and likelihood of legislation being signed by the governor. Suzanna seconded. All in favor.**

Natalie left the meeting at 9:00pm

### Committee Reports

Building Committee: John reviewed building status.

- Engineers report generated an HVAC proposal for \$140k. Will be getting more proposals.
- Gutters are clogged again, Maria will look into the possibility of gutter guards for the building and will also discuss monthly maintenance of them with the landscaper.
- Arborvitae seems to be growing and filling in better.
- Our Oak Tree Road neighbor offered to cut down dead evergreen trees next to the newly planted arborvitae and the board thought we should give him the go ahead.
- We experienced 2 elevator entrapments but equipment has been repaired and all is working as it should. We also had a hands free telephone installed that will dial 911 emergency services directly, with a push of a button.
- Water sensors were triggered during a storm in the elevator pit due to excessive splashing, but there was no flooding, and all is fine.
- Electrical project was brought up, specifically about burying the electrical supply to the building rather than raising it up to a height on the outside of the building consistent with current code. In light of a recent donation to the library from the Johanna Lo Family Fund the board voted the following:
  - **Suzanna moved to use the funds from the Johanna Lo Family Fund to bury the electrical supply to the building and also to install a plaque in the elevator naming it in honor of Johanna Lo. Jennifer seconded. All in favor.**

Symposia Committee:

- Greta Nettleton will speak about her book *The Quack's Daughter* on September 30<sup>th</sup> at the Manse Barn in Tappan.
- Maria will research a DNA testing topic for a future Symposia.

Financial Report:

Maria reviewed the financial and restricted accounts and indicated all was on track.

**Beverly moved to accept the printed financial reports. John seconded. All in favor.**

**Jennifer moved to accept the 2017 Annual Audit and the 990. Suzanna seconded. All in favor.**

**Margaret moved to approve the hiring of Pamela White at the approved base salary to replace Amanda Grinvalds as a part time circulation clerk. Suzanna seconded. All in favor.**

The meeting adjourned at 9:25 pm.

Next meeting is scheduled for Thursday October 11<sup>th</sup> at 7:30pm.