

## MEETING MINUTES

PRESENT: Marjorie Galen, presiding, Suzanna Frosch, John Guzewich, Jennifer Citrolo, Beverly Warwick, Margaret Cook, Sarah Buterbaugh, Maria Gagliardi, Debbie Firestone recording

EXCUSED: Christopher Keywork, Natalie Barak

Marjorie called the meeting to order at 7:37pm

**Jennifer moved to approve the minutes from the April 12<sup>th</sup> meeting, Suzanna seconded. All in favor.**

Librarian Report: Presented by Maria, programs are moving along:

- Poetry Slam was attended by 41 people with 8 volunteers. We are working on a relationship with St. Thomas Aquinas for future poetry events.
- Interests in children's programs seem to vary. We cancelled the presenter for the Mother's Day program with only one child signed up (Claudia did a story and craft with the one child), but had a full house for the Father's Day program.
- Teen craft program is scheduled for July, was on a break in June.
- Friends Group has dwindled down to one person. We need more Friends!
- Plant Sale with the Palisades Community Center was a success; we earned about \$450 and hope to continue the annual tradition.
- Historical Committee is meeting regularly and working on documenting our photo collection.
- We are making headway with our Sustainability Program, putting together our dashboard information and amending purchasing practices.

Financial Report: Maria reviewed our operating budget and Account Transaction Summaries as of 5/31/18.

Orangetown has requested our budget proposal by June 30<sup>th</sup> this year instead of September as usual. Some statistical information was added to the request. Board would like to make sure all upcoming Capital Expenses are accounted for in budget.

**Suzanna moved to request a 0% increase from the Town for 2019. Margaret seconded. All in favor.**

Old Business

Building Committee: John reviewed building status.

- Electrical project still in conversation, box will no longer need to be moved outside, it can remain inside. Maria will push electrician to commence work in the near future.
- Elevator pit sump pump seem to not be working and causing odor. Possible float issue, which John said he would investigate.
- HVAC most likely needs to be replaced. Engineers visited the space and will propose a project plan so all bids are submitted on the same work. Will try to get ball park number from engineer for work.
- Arborvitae – we will go through another year with existing plants. Board to revisit them next spring for possible further action.

### Symposia Committee:

- Greta Nettleton will speak about her book *The Quack's Daughter* which was just awarded the LARC Book of Year. Date is TBD, looking at September 23<sup>rd</sup> or 30<sup>th</sup> at the Manse Barn in Tappan.
- Maria suggested a future Symposia topic might be DNA testing– from a panel with various perspectives.

### South Orangetown Library Consolidation:

Five South Orangetown libraries met with Chris Day, who made it evident that he would be pushing for consolidation. Even though all libraries were not completely on board with the idea, he asked all to go through the exploratory process of the action. Since it is not feasible to occur for 2019, he will be closely scrutinizing financial and statistical information this year for the 2019 budget process, which has already been requested to be submitted by June 30<sup>th</sup>. Another meeting is scheduled for June 18<sup>th</sup> for all library directors and board members to meet to discuss the Civil Service part of consolidating.

### Long Range Planning Committee:

Prior to this meeting, everyone was mailed a packet with survey and focus group results. The board felt that it is important to set forward what is important to the community members in addition to their feeling that having a larger community space for events would help to draw more people to the library. A group will be meeting with Maria at the library on 6/26 at 7:00pm to conduct a walk through in an effort to formulate the plan and what it should include.

### New Business

#### KISS Commemorative Event

Marjorie described the event that the band KISS played at to benefit the library in 1973 that was held at Lamont Hall. There is a cover band that has gotten in contact with the board that would like to hold an anniversary party of this event at Lamont Hall. It sounded interesting to the board, but they want to research the band's background a bit more before moving forward with a plan.

Sarah left the meeting at 9:15pm

#### Library Construction Grant

Children's Room Update: Maria reviewed a tentative floor plan for updates and changes to make the children's room more open and handicap accessible. The plan included keeping bookshelves around the perimeter the same but having mobile bookshelves and seating in the center to be able to accommodate different needs for space use as they arise. The plan may or may not entail new carpet, but if it does there may need to be some work done on the subfloor in the reading corner. This update can be done in conjunction with a grant for some of the work. The board liked the ideas and thought the planning should continue.

**The meeting adjourned at 9:30 pm.**

Next meeting is scheduled for Thursday September 13<sup>th</sup> at 7:30pm.