

MINUTES

PRESENT: Marjorie Galen, presiding, Suzanna Frosch, Beverly Warwick, Margaret Cook, Matt Miller, Maria Gagliardi, recording, John Guzewich joined the meeting at 7:55 in time to vote on all issues

GUEST: Engineer Paul Papay

EXCUSED: Natalie Barak, Jen Citrolo, Christopher Keywork

Marjorie called the meeting to order at 7:37 pm.

Electrical Service Repair

The meeting began with a presentation by engineer and former Library Trustee Paul Papay on his review of the electrical service to the building. In April of 2016 a tractor trailer snagged a low hanging wire and pulled the electrical connections from the building. The library never lost power but repairs need to be made and the height of the service connection must be raised 18 inches to meet the new code of 18 feet off the ground.

The electrician recommended an engineer review the power supply to see if we could reduce the service from 400 amps to 200 amps. After reviewing all of the Library's electrical needs Paul concluded that it is possible to reduce the power from 400 to 200 amps but unless the savings was substantial, he did not recommend it. The electrician said it would be about a \$2,000 cost savings in labor and materials. The board did not feel that was sufficient to reduce the power.

Aesthetics was a consideration but did not override the decision to keep the power at 400 amps. Maria will ask the electrician if the pipe can be moved to the right and go up the center of the building near the chimney instead of going up the side and then above the roof line.

**Motion: Suzanna moved to keep the power at 400 amps. Beverly seconded. 5 yes and 1 abstention by Matt. Motion carries.**

**Minutes: Marjorie moved to accept the minutes from the April 13 board meeting. Matt seconded. All in favor.**

Librarian' Report: Presented by Maria. Copy attached.

- Film Shoot: Beverly recommended that future film shoot contracts include a provision that crews provide their own port-a-potties.
- Gallery Exhibits: Proposal to waive fee and permission to serve wine were tabled until the next meeting. Maria will contact Library's insurance company to find out what the policy says about outside groups serving alcohol. There was discussion about revamping the community room to better serve as a gallery space. Maria will follow up with Suzanna.
- Outdoor Movie: Maria will ask Tom Maziotti for suggestions for a family friendly film around 90 minutes to shown in the parking lot on Tuesday, August 8 at 8:30 pm.

Financial Report: Maria reported all major categories are on budget.

**Motion: Suzanna moved to accept the operating report. John seconded. All in favor.**

**Motion: Beverly moved to accept the restricted fund report. Suzanna seconded. All in favor.**

Old Business

Building Committee: John presented the building update. Gutters have been cleaned. Still waiting for carpenter to come and make repairs to siding, ceiling dry wall in community room closet, and other miscellaneous items.

Maria is getting quotes to re-point the stone on the historic part of the building.

Symposia Committee: Marjorie presented.

Margie Winslow's symposium was a hit. The Community Center was the right size for the crowd. People donated about \$100.

Next symposium is with Sulame Anderson, daughter of reporter and former hostage Terry Anderson. She has a book and an interesting story to tell. It will be on September 17 at the HNA Conference Center with a suggested donation of \$10.

Funding Committee: Maria will meet with Chris, Jen and Marjorie over the summer to prepare a budget proposal to submit to the town.

Gift and Donation Committee: As chair of the Gift and Donations Committee, Beverly offered to be a liaison with the Friend's Group once it is formed in the Fall.

Update Bylaws: To comply with state laws, the board needs to change the bylaws to state the number of trustees is 9, rather than a range of 7-11. The date of the end of the trustee term needs to be changed to December 31 to comply with the Library charter. It was decided to have an annual meeting in December and hold elections at the meeting as we do now.

**Motion: Beverly moved and Suzanna seconded to change the bylaws section 3 paragraph a:**

***The library shall be governed by a Board of Trustees. The Board shall consist of nine members, elected for terms of five years ending on December 31.***

**And section 7 paragraph d:**

***The Annual Meeting shall be held in December of each year. The business transacted at this meeting shall include the election of new trustees.***

**And section 7, paragraph e:**

***The operating and financial reports for the previous year shall be presented at the first meeting of the new year.***

All in favor.

Next meeting date is Wednesday, September 13, 2017.

Motion to adjourn made at 9:11 pm by Beverly and seconded by John. All in favor.